

LETTER OF AGREEMENT

The service named below and the Central New York Emergency Medical Services Program Agency mutually agree to their respective obligations in providing prehospital life support.

The Central New York EMS Program Agency will:

1. Maintain current, up to date, and medically sound regional EMS treatment, triage, and transport protocols. Protocol books shall be available, to any service or provider in the system.
2. Provide a system of medical control.
3. Maintain a system of Skills Maintenance/Continuing Medical Education (SM/CME) to assure the competency of care providers. CNYEMS will establish and implement a program to identify both the individual provider and the service as to their status with the system.
4. Support a system of Continuous Quality Improvement at the service, county, and regional levels. Work with the service to meet or exceed the requirements of Article 30.
5. Prepare and distribute a list of equipment and supplies necessary to employ the protocols (Minimum Equipment for ALS Units).
6. Distribute Prehospital Care Reports (PCRs) to the service to be used on all EMS calls if the service maintains its responsibility of returning the Research (Yellow) Copy of the PCR.

The service shall be responsible for:

1. Provision of prehospital emergency care in accordance with the CNYEMS protocols.
2. Participation in the CNYEMS system of medical control.
3. Scheduling of only those advanced level providers who are in good standing in the CNYEMS Program (if applicable).
4. Participation in the Central New York EMS Continuous Quality Improvement (CQI) Program, to include providing a representative to the county level committee, and making PCRs available to the committee, as well as the Regional CQI Committee, and the Regional Emergency Medical Advisory Committee (REMAC).
5. Assure that all ALS units carry the equipment specified in minimum equipment for ALS units.
6. To identify a CME Manager to be responsible for maintaining contact with CNYEMS and coordinate the SM/CME program.
7. Assure all Research (Yellow) copies of PCRs are sent in to CNYEMS on or before the 12th day of the following month for which they were used.

We hereby agree to assume the responsibilities delineated on Page 1.

CNYEMS Program Agency:

Service:

Medical Director

Service Designee (Print) Date

Executive Director

Service Designee Signature

Date

Title

Service Name

Agency Code

This agreement shall remain in effect from year to year, unless either party withdraws. Withdrawal shall be in writing and no less than ninety (90) days prior to the termination of this agreement.