

CENTRAL NEW YORK



REGIONAL EMERGENCY MEDICAL SERVICES COUNCIL
Serving, Cayuga, Cortland, Onondaga, Oswego & Tompkins Counties

Meeting Minutes of May 19, 2009

<i>Last Name</i>	<i>First Name</i>	<i>Status</i>	<i>County</i>	<i>Present</i>	<i>Proxy</i>	<i>Excused</i>	<i>Absent</i>
Addario	Mike	Member	Onondaga	X			
Bitner	Chris	Associate Member	Onondaga	X			
Butler	David J.	Member	Onondaga	X			
Calley	Brian	Member	Onondaga	X			
Cousins	Paul	Member	Onondaga	X			
Darby	Warren R.	Member	Onondaga	X			
Derbyshire	Susan	Member	Onondaga	X			
DiGregorio	Anthony	Member	Onondaga	X			
Duell	Robert	Member / County Coordinator	Cortland		X		
Eckstadt	Tamara	CNY REMSCo Staff		X			
Egan	Pat	Member / County Coordinator	Oswego	X			
Foster	Linda	Member	Onondaga	X			
Fricano	Lon A.	Member	Cayuga	X			
Gleeson	Tim	Associate Member	Onondaga	X			
Green	Jason	Associate Member	Cayuga	X			
Hansen	Patricia	Member	Cortland	X			
Harrington	Beth	Member	Tompkins				X
Hogue	Troy D.	Member	Onondaga	X			
Jones	Jeff	CNY REMSCo Staff				X	
Kehoe	Eric	Associate Member	Cayuga	voted in			
Loomis	Robert	Member	Oswego		X		
Lynn	Harry	Member	Cayuga		X		
Markham	Joseph	Asst Med Director					X
Marko	John	Member	Onondaga	X			
Martin Reed	Laura	Member	Cayuga	X			
Menter	Zachary	Associate Member	Oswego	X			
Merrill	Peggy	Member	Tompkins	X			
Morrissey	John	NYS DOH				X	
Murray	Mark	Member	Oswego	X			
Olsson	Daniel	Medical Director		X			
Paolini	Roger	Member	Onondaga	X			
Pinsky	Brad	Associate Member	Onondaga				X
Potter	David	Associate Member	Oswego	X			

Price	Colleen	CNY REMSCo Staff				X	
Price	S. Lee	Associate Member	Cortland			X	
Procopio	Greg	Member	Onondaga				X
Rotko	Roman	Member	Cayuga	X			
Shurtleff	Lee	Member	Tompkins				X
Shutts	J. Penny	Member	Oswego	X			
Suriani	Sammy F.	Member	Onondaga		X		
Surprenant	Susie	Associate Member/ CNY REMSCo Staff	Oswego	X			
Wallis	Norman	Associate Member	Oswego	X			

Darby: I'll call the meeting of the Central New York Regional EMS Council to order, May 19th. Happy EMS Week. And ask that everybody be sure that they signed in whether you're a guest or not. If you're a guest, affiliation please, and we will go to item #1 on the agenda. The minutes of the March 17th, 2009 meeting. Are there any corrections to the web cast translation? Hearing or seeing none. Roger Paolini moves the motion to accept. Penny seconded that motion. All in favor of accepting the minutes signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried.

Darby: Treasurer's report in the blue books coming around and we will deal with that under #11, New Business. Correspondence is also in the blue books as they come around, and again if you would like copies of any of that, just note that on the front sheet that's in the cover, and we will make copies for you. Chairman's report. We have been busy getting ready for a number of things. EMS Week happens fall right along with Law Enforcement National Week so this week is a full of stuff. If you've been watching the media, there has been interesting activities going, there has been an open house, I know NOVA had an open house on Saturday, did you get closed, John, before the monsoon hit.

Marko: Yes.

Darby: That afternoon the monsoon was something else. Then we had on Monday we saw Rural Metro Syracuse with a pretty good coverage showing on EMS. Today I saw on Channel 10 a Binghamton Fire EMS was one of the coverages, so I think we're going to see all week long EMS being given out to the public. We have the memorial in Albany tomorrow. Is there any member of the Council that is planning on going to be in Albany tomorrow? This will be the first one that I am not going to be able to make since that memorial started in '04. I was thinking to see if anybody was going. Down to committee reports. We will start with the Program Agency, Mark.

Murray: Mark Murray. Susie is going to give most of the report. Fundraisers going on. We decided the day for the Glow Golf, it is September 18th at Hickory Hill, same as the past, hot dogs, hamburgers, beer, food, fun. Also at that time the auction for the – the drawing for the quilt is going to take place that Tammy is making. She's going to get that up on the web page so you can see it. We're going to hand out raffle tickets tonight to everybody, 10 a piece, \$10 for 1, 3 for 20. As in the past, we're not going to say you have to buy them we you to try to sell them. Hopefully down the road you'll have a picture of the quilt so you can do a good job of selling them. They'll be due at the meeting before the golf which is September 15th. The other thing that was discussed in the Program Agency was some changes in how we

are going to do the treasurer's report at the meetings. You'll be getting a more comprehensive treasurer's report and that will start at the next meeting. Susie has everything else I think, Warren.

Darby: Questions on the Program Agency? September 18th, one week closer to summer than we've done in the last couple of years and the reason for that was hoping that it would be a wee bit warmer than we had the last year, remember we were eating in long johns. It was a cold wind. We hope that the 18th will give us warmer weather. The quilt is looking beautiful. I've gotten several looks at it. As soon as it's done, we'll have a picture that we will send out, that we can digitize and send it in all directions so you can see what it is. But, Tammy, again, thank you for that work. It's a labor of love and we appreciate that. Legal Affairs has not met. Membership, Zach.

Menter: Zach Menter from Membership. Okay, we've had a decent amount of activity on Membership. As you know, we have one open Onondaga spot for a voting membership. We have two open Cortland spots for associate positions. Cayuga, we have two open associate spots. Tompkins, we have two open associate spots and one open voting position. Oswego, there is currently no open positions. We have one resume for the open Tompkins spot which is going around in the blue book this evening. We can vote on that next meeting, and we have 16 resumes for the open Onondaga voting position.

How many?

Menter: 16.

16, one-six.

Menter: Yes. And they're going around in the blue book and we've had some discussions on those tonight, and what we will bring them onto the Council as a seconded motion next week – I'm sorry, next meeting. If you remember, the last meeting we had a resume for Eric Kehoe, that went around for one of the open Cayuga County positions. We feel that he is very qualified for the position. We would like to send him to the Council as a seconded motion.

Is that an associate membership or a full member?

Menter: That's an associate membership position for Cayuga County. Eric Kehoe.

Darby: So that comes from the Membership Committee as a seconded motion, moving Eric Kehoe for an associate membership position for Cayuga County. Any discussion on that seconded motion? Roman Rotko.

I think Eric is an outstanding paramedic and outstanding person, and I think he would be an asset to the Council.

Darby: Any other discussion? Call the question then, all in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. Membership will notify him that he was approved this meeting, associate. Any other report?

Menter: No, that is all for Membership at this time.

Darby: Any questions for Membership? Thank you, Zach. Policy Committee did not meet. Review and Comment?

Fricano: Mike had to leave so he left me to do the dirty deed. All we have really is two correspondences, nothing that requires any action by the Council or the committee. One is a letter from SAVES informing us of a slight change in their response pattern. There was an area that they are certificated for that another service was handling and this apparently has been polite and they have rearranged the box alarms to account for sending the proper agency to the area they're certificated for and stopping the agency that was not certificated from responding to there. The other correspondence is from the Review and Comment Committee Chairman, Mike Addario, to Dr. Derrick Cooney, regarding their CON application after the initial review of the items that were found to be in discrepancies. That was sent out on March 18th and the committee has not heard back a response from Dr. Cooney, so therefore the application remains on hold. And that's it for Review and Comment.

Darby: Any questions for Review and Comment? Jay Scott.

Scott: Just for the record, the Cooneys welcomed a new baby to their family last week so Dr. Cooney – I'm sorry, Mrs. and Dr. Cooney both have been very busy.

Fricano: One other thing for Review and Comment.

A labor of love.

Foster: Boy, girl, weight?

Scott: It was a little boy, his name is Andrew, I believe, 7 pounds 6 ounces, healthy, normal, doing great.

Foster: Thank you.

Scott: Mom is doing well.

Fricano: One other thing for Review and Comment, which this is obviously EMS Week, which I would like to recognize and thank EMS providers and with that in mind I make a motion to adjourn the meeting.

Darby: I will take that motion into consideration and rule on it in about an hour.

You need a second.

Darby: Yes, I didn't even ask for a second, did I? Okay, moving onto Training and Education.

DiGregorio: Tony DiGregorio filling in for Lee Price.

I knew there was a reason why I didn't stay home tonight.

DiGregorio: Our committee actually has not ___ out of a possible 12. Had a lot of discussion on a number of applications that we've had for awards, those being the region as well as the State. Before I get to those, I will just make comment that the other business that we have that basically just tells me that there are a number of courses that are going to be offered which are in the blue book as well and there is a course called "Escape" which Ms. Derbyshire handed me that is being put on by EMSTAT, and there are some circulars here that aren't in the blue book so feel free to take one of those. I'll pass them around. As

far as the applications, there was a lot of discussion. There was also a need for people who decided that they're going to write people up, they need to go to the dictionary. They need to make sure when they write these up that they are very well written because if we were to view these as not knowing the people, but some we of them do and some we don't, but we were totally – a committee put together of just reading what was written and for the most part what was written about the individual who drove the nomination that we picked, mainly because of how it was written up. Viewing it as it has been explained to us that a committee in Albany sits there, and they look to the write-up, they don't know the people, and if it's a good write-up, you sell the individual, you've probably got a real good chance. Basically that's what we were looking at. We also know the people so we have our own ideas of who should have it, who shouldn't have it, but it wasn't easy, and there was a lot of discussion. It was because of us that the meeting started somewhat late. After quite a bit of discussion and a lot of laboring and posturing and explanations being given to us, we did come up with some recommendations from the committee and I know that these come out of committee as a second, but I would like to think that if there needs to be some discussion that – feel free to do so, but doing so, please have pity on the committee who made their decisions, but it was a very hard decision that we had to make in a number of the cases and there was also a question that we did not have an answer to and not having that answer made it even a little more difficult. So shame on us apparently for that, knowing all the “ins” and “outs” of it, but we do realize that many of the times that nominations that are coming to us are going to be recognized by the region and in some cases, if not all, as long as they meet the State requirements will be passed on to represent our five county region to the State in hopes of getting one of our people from our five county region recognized for an award. So it is two-fold. It's an opportunity to give it at the region and not necessarily get it from the State, or even pass it onto the State. I don't know if I'm speaking out of turn or not, but it's an opinion. The decision that was made by the committee and not all of these were unanimous. There was a couple of abstentions, some will speak for themselves as to why the abstentions were there. I'm not sure how I can go about doing this more, I need some direction. Can I say who the nominations were and then who we decided on? Okay. One of the clarifications that we need and Warren is going to check on it, but yet we had to make a decision tonight based on what was given to us so that decision was made. Jay Scott did a good job of putting in two individuals, Al Tompkins and Dick Waslowski as educator of excellence, EMS Educator of Excellence. It's the first time I've seen 2 people in 2 counties named on one application for one award, and we're not sure if we got to the State, but we will take and accept the fact that two people have won. Jay gave an outstanding explanation and it went to discussion and speak to it. That was for the excellence of education. The other one was for Heidi Stobie, am I pronouncing that right?

Yes.

DiGregorio: Heidi Stobie, well written, submitted by TLC Medical Services – Emergency Medical Services, Inc. Of the two, the committee picked and is recommending Heidi Stobie for EMS Educator of Excellence. We had Agency of the Year, two fine organizations were nominated. We have Dryden Ambulance who was nominated by Clayton Bronson, and we had Oswego County Ambulance Service – Menter, which was nominated by Patricia Egan, Oswego County EMO/EMS. After review of the two, the committee picked Menter as their choice. We also had two physicians, but actually three write-ups, for two physicians for Physician of the Year, Physician of Excellence. One was for Dr. Olsson and the person submitting the nomination was Susie Surprenant, well written. We have Patsy Iannolo, which was actually nominated by Chris Bittner from NAVAC, the Executive Director, as well as TLC Emergency Medical Services, Inc. After much discussion and much review, the committee has picked Patsy Iannolo as their choice for Physician of Excellence. Then we got easy, because we were not just down to individuals. Trust me it was very hard to make those decisions up to that point. We had for Harriet C. Weber EMS Leadership Award, Chris Bittner was nominated by Paul Smythe, one of your deputy directors, right? And a very good write-up, and it speaks for itself and he was the only one that was put in for the award so that made it somewhat easy. Harriet C. Weber Leadership Award. The last one that – actually the second

one to the last one because I won't have paper for the last one, my fault, Norm Wallis was nominated for Advanced Life Support Provider of the Year, and with a good write-up done by Chris Bittner, Chris was a busy boy, and the committee had only one to choose from and did choose, not the fact that there was an award to be given for either of those two individuals, but they were good write-ups and they did speak to the reason why the person should have the award. The one that I'm missing paper for which is my fault, would be the Regional Award which was the Dr. Jay Award, Dr. Yastremski Award would be for Joe Galloway, and Paul and I will be working diligently on that. There was only one name that has been submitted for the Dr. Jay Award, and it is Joe Galloway so we are recommending Joe Galloway for the Dr. Yastremski Award. That's what we have as far as bringing it to you. They're up there, but we had to make a decision and that is the decision we made.

Darby: Okay, they come as a seconded motion, as Tony indicated, however, we will take them a title at a time. Also, there was no BLS --

There was no BLS provider.

There was no BLS provider in our five county region.

And there was also no registered professional _____

Or Communication --

Or Communicators of Excellence Award so there is a couple of _____

Darby: If we don't nominate them, they don't get recognized, and the reason that I wanted you to read all the nominees was that's by itself the recognition. We do the regional awards for our region at the July meeting, and these that you vote on today will get that and then I will be passing these nominations onto the State EMS by 1 August. The Peer Committee meets in August at the State Council level and they choose what the Vital Signs Awards will be in October for the State. In the past we've had 1 or 2 recipients from this region, that's why it's important that we fill as many of these nominations as we can. So having said that coming in as a seconded motion from the Training and Ed Committee for Educator of the Year is Heidi Stobie, S-T-O-B-I-E. Is there any discussion on the motion? Mr. Butler.

Butler: I would like to say --

Darby: Microphone.

Butler: You had your hands full with picking between Al and Dick. They're outstanding instructors and equally deserving of this award so good job, it was a tough decision.

Darby: And I ___ to that nomination again, because they're very busy in this region with classes. The biggest class I've ever seen in an EMT course it was up in Virgil last semester. An awful lot of people. Any discussion? Call the question then for Educator of the Year? Heidi Stobie. All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. For Agency of the Year, Menter is the seconded motion. Any discussion on the motion? Hearing none, I will call the question. All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. Physician of the Year. Patsy Iannolo who has been medical director for a lot of us in one way or another. Any discussion on Patsy? Hearing none, I will call the question. All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. The Leadership Award for the Region, the nominee that has been seconded by the committee is Chris Bittner. Any discussion on the motion?

Bitner: Do you want me to leave?

We can talk about you.

Darby: I will call the question, all in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. The ALS Provider of the Year is Norm Wallis. Discussion?

I've got a lot to say.

We're all ears.

I'll leave.

Darby: All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. And the last one for our region is the Regional Award and that is Joe Galloway. Any discussion on Joe? All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. Anything more for –

DiGregorio: No, the only thing that we're going to have to do is take a good look at those and make sure that they're well written before we pass them on. There are some errors in writing. I do appreciate the committee's efforts and trust me there was a lot of discussion within that committee. It wasn't just – you know, this is the way it's going to be. So I think everybody that sits on that committee made a heart felt effort to do the right thing, and I think that they feel that they did so I had nothing to do with it. I basically just was facilitating.

Darby: Paul?

Cousins: Can we name a person to review those so it gets done and maybe with the nominator and somebody that knows English.

Darby: We have done that. We've got until August 1st to submit that to the State. Between now and then we will do what rewrites are necessary and the nominator will still be the nominator.

Cousins: Good.

DiGregorio: Having said that, Training and Ed had nothing else.

Darby: Any questions for Training and Ed? Hearing none. We talked about Ways and Means with Program Agency's with Glow Golf, put September 18th on your social calendar and put a team together and let's have a fun team this year. Hickory Hill is a great place to play even if my – people can't see how well you're playing, that's a fair way to golf I think. #6 County reports. Cayuga County, Penny, microphone behind you.

Shutts: Just as a _____ we did have a meeting of the By-Law Committee, I'm not sure where that falls in, but --

Darby: That's an ad hoc committee that is not on the list, thank you for bringing that to our attention. Before we go to County reports, we have the By-Laws Committee. Mr. Hogue. Thank you.

Hogue: Troy Hogue. We did have a By-Laws Committee meeting about 3 or 4 weeks ago, and we got all our comments. We went through the whole document with the feedback _____ almost done with putting that into final draft form and go to the attorney for review. _____ Once we've got the feedback from _____ it will come back to this full committee, once we get feedback from REMSCO _____.

Darby: Okay.

_____ can hardly hear you.

Darby: This doesn't amplify, this just gets recorded for the web casting. The microphone does not amplify at all. Any questions?

Why is it going to _____?

Darby: For a second opinion. We had our attorney put the first draft together and then we worked it from there and we have -- she has graciously offered to take a look the second – second option.

Foster: Pro bono.

Pro bono.

Darby: Good enough. I may have to buy her a Happy Meal, but --

As long as you're buying.

Darby: Any further questions for Troy? County report #6 on the agenda. Cayuga County.

Rotko: Roman Rotko from Cayuga County. With EMS Week being this week, we're having the reception/lecture this Friday at the Holiday Inn for our EMS responders and that's about it for the report from Cayuga County.

Darby: Questions for Roman? Cortland County. Bob Duell is not here. Anybody from Cortland? Microphone. Might as well keep it between us.

I don't want anybody to hear me. Cortland County will be the host of the Jets training – I think it's like 29 days that they'll be in town. It should bring a lot of traffic to Cortland County. We also have the Senior Games. Anything else, Pat?

No.

So all around the same time so anybody that would like to volunteer for the Senior Games we would love to have you. All the Jets things are taken care of so we can't get you into that. That's about it.

Darby: Any questions for Cortland? Onondaga County? Tony D.

DiGregorio: Onondaga County has had the privilege of having 2 seminars that were hosted, one by University and Dr. Cooney which turned out to be free to a number of people, I didn't have the opportunity to go, was doing something else so I don't know how well it was represented or --

(_____)

DiGregorio: And we also had -- St. Joe's yesterday had a free seminar for individuals and once again I was doing something else so I don't know how that went. Did anybody get an opportunity to go to that?

I think very good.

Darby: They had 111 in attendance I'm told, they had to open up more room to do it, and I couldn't get there either, but I had phone calls from people who were there who were raving about the presentation so it sounds like it was quite an affair. This is the second year or third --

Second.

Darby: Second year in a row, and they're doing it for free because EMS doesn't tend to be the highest paid occupation, but we need those kinds of -- to come together and share best practices and that kind of thing so I'm glad to see they're stepping up to the plate.

DiGregorio: I'm glad that's in Onondaga County because it is given the opportunity. Maybe another hospital in the other four counties might pick up on that and offer that to their people as well. We're still planning on a large drill in September for the airport. They've had a couple of table tops which initially they were just for the surrounding fire service and they've opened them up for a number of people to attend and if you have the opportunity, it's not a bad idea, but we will have the drill in September, and we're trying to have a number of things, one being our radio system to see whether or not that radio system is going to actually work. We're hoping that it will. Other than that, I'll entertain any questions.

Darby: Any questions for Onondaga County? On to Oswego County. Pat Egan.

Egan: Pat Egan from Oswego County. Just a few items. We celebrated our county providers with a second annual EMSTAT Awards Banquet last Friday. We had about 150 people in attendance. We continue with the comprehensive rollout of the emergency medical dispatch and the county has finally taken one small step in recognizing the fact that EMS exists and it's critical by actually giving me some office space, three offices actually for EMS programs. So for that I'm grateful.

Darby: That's a big step in the right direction. Any questions for Pat for Oswego County? On to Tompkins County.

Merrill: According to Lee Shurtleff, nothing to report.

Darby: Nothing to report Peggy says. Okay, on to Central New York EMS Program Agency, Central Office, Susie.

Surprenant: The Department of Health has updated the Program Agency deliverables. For the new members of the Council, the deliverables is our quarterly report in compliance with our contract that if we adhere to the deliverables for the contract it will also keep renewing that. So what they've done is added some items to the contract so we will be discussing this at the program director meeting in June to see what the impact is to each region so I will have more to report at the June Program Agency Committee and any significant changes I'll report at our July full Council meeting. They've also assigned another staff member at the DOH to review each program agency's deliverables to make sure they're in compliance. Currently we have 8 agencies live with electronic PCRs using EMS Charts. There are 3 more agencies in the training phase. Crouse has a desk top that is available for use by EMS. St. Joe's, they're working on just the printing, but the computer is already in place. University has dedicated 2 computers and we're just testing the printer access tonight to make sure that works and they'll be just for EMS, and Dr. Markham is working with Community to provide a computer in that emergency room. There is a CIC course scheduled for December 5th, 6th, and 8th and as Tony mentioned, the 2 EMS events besides the 111 attendees there were providers from 5 regions that attended St. Joe's yesterday. It was well received by everybody there, and they did a wonderful job of providing the content of that and also the gracious door prizes they did after. As Oswego County knows, Lee Memorial closed on April 26th, and the Urgent Care opened on April 27th. We received an email from Ed Wronski from the DOH thanking Dr. Olsson and myself for helping with communicating this closure to the region and the providers in our region. Dr. Olsson is working tonight so he asked me to give a short REMAC report, and at the April 9th meeting the REMAC updated the minimum equipment policy that will be going out at the end of this month for agencies that will go into effect when the new protocols are rolled out. During the third and fourth week of June, there will be 12 roll-outs planned for train the trainer for the protocol roll-outs. Initially July was going to be the month to train the providers with an August start date. During the discussion at the Program Agency Committee, due to the summer and vacations, it was asked to see if we could have a 2-1/2 month roll-out with a live date of September 15th. So after the discussion, I will discuss that with Dr. Olsson to see if we can have 2-1/2 months for train the trainer and then also to train the providers with the start date of September 15th and then that will also allow us past the 2 holidays. Both clinical coordinators are working this evening so right now there is call audits in Oswego, Onondaga and Tompkins County, and they are assisting as well as myself with the CME evaluator refreshers that are going on this month, and there are 12 roll-outs planned for the month of April – actually May.

Darby: Questions for Susie? Any input with regards to the roll-out. Moving on then? PAD and Epi, Tammy?

Eckstadt: Tammy Eckstadt with the PAD and epi reports. Before I really get into detail with the actual May report, I would just like to say that I've been on board with Central New York EMS for 9 months. It

has taken me a little while to really sink my teeth into how PAD and epi both work. I think now as of probably around late January, early February, I'm on top of it. I know what's going on, I know how things work, I know all the files, I'm familiar with all the files now. At the beginning of March, I got a hold of my contact in Albany, DOH in Albany, I requested a comprehensive list from them of what they have for us as PAD and epi sites so that I could compare it to our list because I was finding a lot of discrepancies frankly. So I got that list from my contact in Albany. I compared it with our list, and I decided it was a disaster. We had over 160 discrepancies, different sites that they had that we didn't, that we had that they didn't, that neither one of us had. There were – there were boxes that were in storage in my office that are now in my office. I started to go through those boxes, I've started with one box and I found approximately a half a dozen PAD applications from 2004, 2005 that were never sent to Albany, that has now been taken care of and I am working on the balance of it. If you look at the PAD sheet for May, there are a lot of things in bold. Those things have not been taken care of yet, they are discrepancies, and on – let me see, on page 5 there is a listing of what each of the things means, like if there is -- if it is in bold and it says not on the DOH list, that means that we had it on our list, but it was never sent to Albany. So things are being taken care of now. On page 5 there is a list of 16 sites that DOH list that they have that we have no record of, we have no hard copies, we have nothing, you know, I have to work on getting that together yet. So as far as the actual May report, you can see that there are 2 notifications, 1 from Cayuga County, 1 for Onondaga County, there is an update for the City of Cortland on there. The reported use forms, there are 2, 3, 4, 5, 6, 7 -- 7 reports of use, I forgot to tack them onto the back sheet so I just wanted to let everybody know that I'm on top of this now, I'm trying to get these discrepancies, you know, squared away and if there is anybody that is in question as to whether they are registered with us for PAD, have them get in touch with me and I want to make sure that we have all the paperwork on them that is suppose to be, etc., etc. As far as epi is concerned, it's pretty much the same thing. I contacted our contact, who is a different contact in Albany, for a epi report of sites that they have, and ___ sites, it was not as bad, but still bad. For instance, Cayuga County has a total of 9 sites, but 4 of those 9 were discrepancies. Like the 3 camps I just sent to Albany in March. They were on the list, but Albany didn't have them so I, you know, took the initiative, took the paperwork and sent it onto Albany, that's what all the ones in green are. All the ones in red are still, like they say, there is no file, some of them are listed with Albany and some of them aren't. Some of them we have files for, some of them we don't. So it's a matter of getting this stuff cleaned up and I'm working very hard to do that. In addition with epi, having gotten on top of that along about March, I kind of thought once I got the list from Albany of all of our epi sites that we have, compared the list, I've decided to get proactive and I thought, well, how many campsites are not on the DOH list. I mean how many sites have we not marketed to. So I requested from Albany a list of all of their campsites in the 5 county region, just all of them, whether they're on our list or whether they're not. I did get that list and I'm in the process working up what I call a marketing letter to the campsites that we do not have listed with us, and I'm hopefully going to within the next couple of weeks – it's like an introductory letter out to them, introducing them to epi and asking them to come on board, asking them to call me if they have any questions, and, you know, point out the good aspects of what epi can do. And that's all I've got. Does anybody have any questions?

Foster: Good job.

What's the no file?

Eckstadt: We have no file.

But Albany does.

Eckstadt: But Albany does. We have no hard copy, we have no _____. So I'll be getting in touch with Albany to request their hard copy because if they have it on their file they should have a hard copy.

Darby: Any other questions for Tammy?

Surprenant: One of the things that the Program Directors do get quarterly – now it's quarterly meetings is a copy of how many PAD and epi sites so after Tammy gave her January report and said there is 404 and I get the report that says there is 260, oh, we have a problem here. So before we opened Pandora's box I said Tammy please make sure what we have here for 404 we actually have in the office and that's where this started. She has worked very hard with this. I said that we can't fix what's happened in the past, but can only fix the present, we're going forward. So she has spent many hours trying to get this cleaned up. The DOH is working on a new data base because even in their data base for the PAD they can't even tell if they have a duplicate so they're migrating their data to a new data base so hopefully with the work that they're doing and what Tammy is doing for this office we will have matching numbers for both PAD and epi going forward –

It will be a lot of work to be done towards this.

Darby: Okay, any other questions? Bob Cousins.

Cousins: There is nobody on this list that doesn't exist, right? You wouldn't know that.

Eckstadt: I'm still _____.

Cousins: If they're not in Albany and they're not here –

Eckstadt: I do have a list that has that.

Cousins: Okay.

Eckstadt: Of if it's not on here. But I have a list – there is a list of a few PAD sites that Albany doesn't have and we don't have either, but they've been on this report in the past, that are practicing, but Albany doesn't have them and we don't have them.

Cousins: How would we know that if it's not on our list and not on Albany's list?

Eckstadt: Because they were on this list prior to my coming here to work.

Cousins: Our list.

Eckstadt: Yes, there is no hard copy _____.

Cousins: It seems like that might be the urgent --

Eckstadt: It's all urgent.

Cousins: I know, at least somebody has the record of some of these people.

Eckstadt: Yes.

Cousins: The ones that are just out there --

Eckstadt: Those are the ones that I need to contact, those people and say – I'm not sure what to say yet, you know, because some of them are from like 2003, 2004, they're going to think we're idiots.

Darby: We may come up with a marketing letter with the new applications asking them to up their PAD site or so that may fix that.

Good idea.

Darby: Any other questions for Tammy? Thank you. That's a big job and it's going to be probably bigger before we get it all done. #8 on the agenda is New York State EMS Council. Our next meeting is next month on June 9th, a Tuesday. We will have the committee meetings on June 10th. We will have the regular State Council meeting and it's at the Crowne Hotel. New York State Health Department representative, I do not see either of them there at this time so we will move onto old business. We submitted pursuant to our vote in March a letter from the Council to Dale O'Shea who is working on the NAVAC appeal with respect to the Council's decision on the issues that were brought up by the NAVAC appeal. That letter is in the blue books that are going around. You can also ask for copies if you would like. The Central New York EMS budgets became an issue a week ago. We had to have in the templates for the contracts for the Finance Committee to work on at this June meeting by the 15th of May, and the Program Agency meeting of April said that we had neglected to bring this to a Council vote in March to approve passing the templates on so we didn't want to call a special Council meeting at that point and therefore, we sent out an email with the templates to each of you asking for your approval to move it to the State by the 15th because that was the date that they needed to be in, and we did get the attorney approval, but we had a lot of conversation by emails back and forth around those templates, maybe it was a good thing that we did it that way once because a number of us looked at the templates apparently closely for the first time. These templates since I've been involved haven't changed the amount, hasn't changed or how the money is broken out to be spent hasn't changed, and the template is laid out as a controller asking for reports quarterly on those different line items that were on that template. However, there was a lot of stuff under each line item, some of that broken out in your monthly treasurer's report which you see in the blue books each meeting, but it was kind of pointed out to me that having been on some other not-for-profit organizations that there can be a lot more information and so I said that we would bring to this meeting with Council membership a discussion and open it up as to exactly what you want that treasurer's report to show and then before we submit the templates in 2010 at our March meeting then we will have it broken down by all the lines we want to see specifically on that report. We will be sending the State the simplified form that they request, but we will have approved even a more specific line item request. Therefore, I am going to ask that Lon just to speak to that issue to start with and then open it up for the membership what is it on that report that you want to have so that you can be more educated and make those kinds of decisions. Mr. Fricano.

Fricano: I think, you know, I can't honestly remember seeing that template before. So I think it's always come out of the committee as a seconded motion and _____ to what I'm saying it's not like I think that anybody is doing anything wrong, but we have a fiduciary responsibility for the State money we're given and we're representing the municipalities which is what we are representing when we're here on this Council. We should probably have a little better idea of what is being spent where rather than just seeing lump sum categories. So what I would suggest is what typically with nonprofit organizations with much larger budgets than ours do is that at their monthly meetings they would have a balance sheet, and the balance sheet is just a one page piece of information that gives you an idea of where you're at. Are your expenses year to date where they are suppose to be? It helps you be aware of whether you're going over or under in certain areas _____ understanding your budget cycles and it gives you line items of where that money is being spent. I think that's something that we should have, and I also think that at the end of the year, I mean this is typical an organization with a much greater budget than ours to get a 10 page report

from your accountant, and it lists all of your annual expenses, the categories, where the money went, where it came from and the most important thing in these is that we're not all accountants as we do these –

(_____)

Fricano: But it's the statement of the accounting or the auditor that is important. That's what you look at. You look to see that what they're saying is the way you're doing it, the principles that are employed, the way the money has been accounted for is in keeping with standards and in keeping with the law and so then we would vote -- you're voting on something that is substantive, you're not just -- you know, you can't just say who wants to spend \$250,000 on _____, who wants pizza. We should be -- how can we raise questions to clarify points or discover problems or make suggestions if we don't have that kind of specific line item information in front of us. So that was my perspective on that, and I didn't mean to start a controversy over it, but it occurred to me when I saw it that all of the budgets that I oversee, I'm on many nonprofit boards, we didn't really have one to look at as a board member, and I think that would be something we should think about doing, and a monthly -- we're spending according to the budget I saw about \$8,000 a year on accounting and auditing services which I think is a lot of money. We have a business that's much larger than our budget and it doesn't cost us half that much money for monthly bookkeeping and accounting services so we should be able to get something from the people we're paying and how much we're paying them, that shows us that when we pass on a vote that we have some understanding of where the money went, it's tangible, we know what we're talking about to back up our vote so then we don't ever get in a position of financial embarrassment as a regional council that we didn't realize that there was a huge financial discrepancy by accident. I'm not saying _____ that's what came out of it for me and that's my suggestion.

Darby: Balance sheets, what else do we want to have shown. Susie Surprenant.

Surprenant: The balance sheets and the profit and loss are included in the blue books each month, at least as long as I've been Director.

Darby: Yes, that's part of the treasurer's report so you do have that information there. What other line items do we want to add.

Surprenant: We did discuss at the Program Agency Committee to also include the profit and loss detail which was the detail information to clarify the accountant -- since we have to do a combined audit, last summer, actually last spring, one of the things that the Comptroller suggested to each program agency that every few years that you change your auditor so we don't -- so last year an ROP was done to six accounting firms to do a new audit, we're paying \$8,000 for a combined audit, \$2,000 for a 990, we decreased that for the last year, it was \$6,000 so we've saved \$4,000 by switching that. Also there was the change since now that we are fiscally sound and things are done according to what the Comptroller and the auditor have suggested for the 2 years we decreased our accounting fees from \$6,000 to \$3,000, the accountant comes in less frequently because of that and also we switched from Quicken three years ago to Quick Books which is a professional accounting software.

Darby: So in other 2 years after this year we'll be looking to change again, and we might want to talk to who you are using to get a deal. It's worth asking.

Fricano: The other thing that comes out, Warren, and I neglected to mention this was that throwing this information at us in the blue books during the meetings when people are giving reports and they're passing the books around, people are talking, it's probably not a -- in this age of electronic communication that's probably not a good way for us to be making an informed decision. So, you know, there's no reason

this information can't be sent out electronically so we can review this ahead of time, and look at it and not just see a piece of paper in a book and go, hey all in favor, aye, if you have an interest in that, and you want to pay attention to that. If that information comes out ahead of time, it gives you an opportunity to absorb what it says and raise a legitimate question if you have one or at least feel confident that everything is going great. You know, we try to do a lot in these meetings and I realize you can't have people, you know, traveling all over the State all month long for Regional Council business, but we're in the age of electronics and so this information can be distributed to Council members very easily and then if you have the wherewithal to look at it and ask a question then by all means. I think that would keep us from being distracted at the meetings so I don't think that we could that with most of the stuff in the blue books and then we could print it out, then we wouldn't even need a blue book any more really so I think we should think about some of that stuff, too, so we come more prepared to the meeting.

Darby: Mr. Butler.

Butler: When we get the minutes – the meeting notices emailed to us, I'd like to see the report sent to us with the notice of the meeting so we have time to review the document, and I agree with Lon, the few minutes have –

The treasurer's report?

Butler: Right, the treasurer's report. The few minutes that we have before is not enough time.

Darby: Okay, they will still be in the blue books _____ what else _____. Linda Foster.

Foster: I believe that before we approve of the budget in the coming year we need to have a detailed line item budget _____ not just categories.

Darby: That's what I'm asking, how detailed? We can go down per check.

Foster: Okay.

I mean line item is line item.

Can I make a motion to _____?

Like you do at home.

I want a motion –

Second.

Per check.

(_____)

Fricano: Why don't we ask our accountant to give us what they think is an appropriate format for us to look at. Because you're looking at aggregate totals anyway so, you know, you're identifying – let's take an expense like utilities, you don't necessary need to see gas, electric, telephone, but the utilities are budgeted at \$200 a month.

Right.

Fricano: And all of a sudden you're seeing bills for \$400 a month and there's a problem there, and you want to know that. You know, if salaries are budgeted for "x" amount of dollars and they're coming way under or way over, you know, we manage by exception in those things, and then you get the specifics, I think if there is a problem on it, you know.

Darby: One of the discussions that occurred at the Program Agency Committee today was that the Program Agency Committee members which were from this group, your representatives to that committee will be looking at the checks and the bills out of the logs maintained in the office each month so that there is a second look at that by 10 members of this organization. Other discussion _____

You've got a motion.

Darby: I know, it is open for discussion. Seeing none. We have a motion to include the balance sheets, the profit and loss in detail, break the template down into finer items of line item reports and to send out the report electronically with the meeting notice so you have a chance to digest and read it before you come here, it will still be in the blue book. That's the motion. All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. Any other old business? Any new business? Treasurer's report. I have the profit and loss detail.

Darby: So moved. Who's moving it? Roger Paolini is making a motion to accept the treasurer's report. Is there a second to that motion? Paul Cousins. All in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Carried. Any other new business? Mr. Butler.

Butler: Do we want to discuss the request that I made of the Chair to send that letter?

Darby: You can.

Butler: I have some concerns, first I've got some concerns with Program Agency that some of the people that we have listed as subcontractors are not covered under Workmen's Comp so I made an inquiry and we got that resolved. And the second issue that I have is are we covered if we go someplace and we get hurt on Regional Council business. So I asked the Chair to write a letter to the Attorney General for an opinion on whether or not we're covered under Workmen's Comp if we're on Regional Council business.

Darby: ___ public agency and I have accepted that challenge that will be doing that letter this week.

Okay.

Darby: Any other new business? Paul Cousins.

Cousins: Do we have a process for the people who are nominated for awards, the ones that didn't get the grand prize?

Darby: Yes. Those that were nominated get a letter back from the Council recognizing their nomination and they're invited to be at the awards picnic as our guests, having been nominated. The nominated ones that were voted on to be given the awards will also be invited along with they will be given a regional award at that meeting and then forward those onto the State Peer Council for the August meeting.

Cousins: Thank you.

Darby: Any other new business?

Is ___ part of the new business?

Darby: Yes, we have a letter from Roman Rotko requesting that he step down from the Program Agency Committee as a member, that particular position was a Cayuga County position so a Cayuga County member needs to be one that fills that. It would be the Cayuga County caucus that does that and brings it to this Council for final vote. Have you done that already or do you want to –

Lon.

Darby: Okay, the Council has been given from the caucus the nomination of Lon Fricano to fill that position, that seat, which is a Cayuga County seat on the Program Agency Board -- or Committee. Discussion on – I got a motion, I need a second. Roger is the second. Any discussion? Actually the discussion has already been done by Cayuga. All we need to do is approve it so for approval for Lon Fricano to be on the Program Agency Committee all in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions? Welcome to the Committee, Lon. One more committee.

Can't say no, can you?

Just say no.

Darby: Okay _____. For the record, we will read in the proxies for tonight.

Foster: We have a letter from Dr. Olsson that he is working this evening _____. _____ attend EMT class _____. We have proxy for Harry Lynn, he is asking Laura Martin to be his proxy. We have a proxy for Mike Addario, requesting Jason Green to be his proxy. We have a proxy for Bob Loomis who asked that Mark Murray be his proxy. We have a proxy for Bob Duell, he is asking Doug _____ be his proxy. That's all.

Fricano: Warren?

Darby: Mr. Fricano.

Fricano: I assume – I'm sure that everybody on the Council knows, I don't know if you do or not, but the reason that Harry Lynn is not here tonight was because he was involved in a very serious car accident about 8 or 9 weeks ago. Harry has been a paramedic in Cayuga County for 26 years. He was riding with his family and was broad sided by a 16-year-old who tried to power through the intersection to avoid an accident, and Harry sustained a broken neck, a broken back and a number of other injuries and nearly bled to death, required blood transfusions and neurosurgery stabilized a C3 fracture so he has been very

seriously injured and is experiencing now recovery. He may never be able to return to work in EMS. We hope he will. We won't know that for sometime yet, but I just wanted to make sure the Council members all knew why Harry wasn't here and what had happened here. We had a fund raiser which that we ran for Harry which was very successful, to help feed his family, children since he can't work at all, and I think that we need the folks, actually some of the other paramedics and EMS in our organization pulled that off, and they raised \$8400 to help Harry out, and that was after expenses, and it was very well attended by quite a lot of EMS people and by the people in the community whose lives Harry has touched. So I just wanted to make the Council aware and if you weren't, keep him in your thoughts and prayers, that he recovers from this very serious injury and he's given a lot to the world and we think that some of the souls that he saved were looking over him that day because he came very, very close to not being with us any more.

Darby: Keep Harry Lynn in your thoughts and prayers. I met Harry 20 years ago, doing EMS practicing then. Linda?

Foster: Usually when there is a significant event in any of our members lives we do something ___ and I make a motion that we give \$100 gift certificate for a grocery store of his choice to Harry Lynn's family.

Darby: You understand that this does not come out of State funds, that we have a second checking account that we raise in Glow Golf and that kind of thing that this money would come out of. Do I have a second?

Derbyshire: I'll second it.

Darby: Sue Derbyshire and Lon Fricano second it. Any discussion on the motion? Hearing none, I call the question, all in favor signify by saying aye.

(Ayes)

Darby: Any opposed? Any abstentions?

Lon, is there an address for contributions to Harry?

Fricano: You can just send them to me in care of TLC at 165 North Street, and I'll make a proper investment, that would be the easiest way.

And in the Council roster you have an address that you can send directly. Okay.

I don't know if that address is correct.

It will be correct as soon as you give me an updated one, Lon.

Laura, do you know what it is? You can send them to 165 North Street, and we'll get them to him, he's right around the corner.

Darby: We should still get a correct address in our roster. The hand-outs out front you have a list of all the meetings dates and times and locations for the entire 2009 year. Will you get those in your social calendar. Is there any other EMS activities of this week that you may be doing that you would like the Council to know about? Okay. Each Council member as was indicated by Mark is going to be getting their 10 tickets tonight and don't let stop you just the 10, if you have people that are interested in helping

Central New York EMS, we've got more where this came from, but try to get these 10 moved and you will love the quilt, I intend to take 10 of these myself. John Marko? You've got a mike there?

I just wanted to make sure you get that message about _____.

Darby: Anything else for the good of the order? Penny Shutts?

Shutts: I've taken that, it's very good.

I don't have it. Escape, Emergency Medical Services Control of Aggressive Patients Education.

Shutts: I've taken that program and it's very good.

This is for EMSTAT, Saturday, June 27th, right here at this building. \$85, an \$85 lunch is provided, the course is free. All right, thank you, Penny. Any other comments for the good of the order? Hearing none, do I have a motion?

Motion.

The motion was already made.

Respectfully submitted:

Tamara Eckstadt
Administrative Assistant
CNY EMS